

City of Maitland

OPEN PERMIT AND LIEN INQUIRY FORM

Make checks payable to the "City of Maitland" or call 407.539.6265 to pay by credit card.

Form is available at <http://www.itsmymaitland.com>

OPTION #1

*\$35 FEE IS REQUIRED PER PROPERTY PER REQUEST

*ALLOW SEVEN(7) BUSINESS DAYS TO RESPOND

OPTION #2

*\$75 FEE FOR AN EXPEDITED LIEN SEARCH PER PROPERTY PER REQUEST

*ALLOW TWO (2) BUSINESS DAYS TO RESPOND VIA FAX OR EMAIL

TITLE COMPANY: _____ CONTACT: _____
EMAIL ADDRESS: _____
TELEPHONE: _____ FAX: _____
PROPERTY ADDRESS: _____
FOLIO NUMBER: _____ PARCEL #: _____

FOR CITY OF MAITLAND USE ONLY:

LIEN/DEBT	LIEN TYPE	DATE	INITIAL AMOUNT	INTEREST	FILED LIEN PREPARATION & RECORDING FEE \$75	UNRECORDED LIEN RELEASE FEE \$25	AMOUNT DUE

NO LIENS AT THIS TIME

The property is on a master meter for water and sewer service. Contact the Condo / Homeowners Association and the public records office of Orange County for any other outstanding liens.

ACCOUNT #: _____ ACCOUNT NAME: _____
COMMERCIAL: _____ RESIDENTIAL: _____
DEPOSIT: _____ SERVICE THROUGH DATE: _____

LIENS/DEBTS TOTAL AMOUNT DUE \$ _____
CURRENT WATER AND SEWER CHARGES DUE \$ _____
PAST-DUE WATER AND SEWER CHARGES DUE \$ _____

SERVICES PROVIDED:

FOR PROPERTIES NOT IN THE CITY'S WATER AND SEWER DISTRICT, PLEASE CONTACT:

WATER

SEWER

STORMWATER

GARBAGE

_____ CITY OF WINTER PARK – 407-599-3220
_____ ORANGE COUNTY UTILITIES - 407-836-5515
_____ CITY OF CASSELBERRY – 407-262-7700 Option 4

DISCLAIMER OF LIABILITY: THE FOREGOING INFORMATION IS BELIEVED TO BE RELIABLE, BUT IS NOT GUARANTEED AS TO ACCURACY OR COMPLETENESS BY THE CITY OF MAITLAND. IN NO EVENT SHALL THE CITY OF MAITLAND BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES OF ANY KIND OF NATURE WHATSOEVER ARISING OUT OF OR IN CONNECTION WITH THE PROVISION OF THIS INFORMATION. THIS INFORMATION IS SUBJECT TO CHANGE WITHOUT NOTICE.

City of Maitland
CODE ENFORCEMENT INQUIRY and OPEN PERMIT FORM

REQUEST MADE BY: _____
COMPANY NAME: _____
EMAIL ADDRESS: _____
TELEPHONE NUMBER: _____ FAX: _____
PROPERTY ADDRESS: _____
LEGAL DESCRIPTION: Lot# _____ BLOCK: _____
SUBDIVISION/CONDO: _____
BOOK / PAGE: _____ FOLIO: _____

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**FOR CITY USE ONLY CODE
CASES**

OPEN/EXPIRED PERMITS

Permit Number / Year: _____ Description: _____
Permit Number / Year: _____ Description: _____
Permit Number / Year: _____ Description: _____

As of this date, we are not aware of any code liens and/or active code cases filed against the above referenced property.

We have found a code lien(s) and/or active code case(s) filed against the above-referenced property. Please see attached.

Active case(s): _____
Active Lien(s): _____

FIRE CASES (applies to Commercial properties)

Active case(s): YES NO _____
Lien: YES NO _____
Also, cases and/or liens not specific to this Unit but fall in the folio range. YES NO

Amount Paid / Method

Staff Signature

Date