

City of Maitland

OPEN PERMIT AND LIEN INQUIRY FORM

Make checks payable to the "City of Maitland" or call 407.539.6265 to pay by credit card.

Form is available at <http://www.itsmymaitland.com>

OPTION #1

*\$35 FEE IS REQUIRED PER PROPERTY PER REQUEST

*ALLOW SEVEN(7) BUSINESS DAYS TO RESPOND

OPTION #2

*\$75 FEE FOR AN EXPEDITED LIEN SEARCH PER PROPERTY PER REQUEST

*ALLOW TWO (2) BUSINESS DAYS TO RESPOND VIA FAX OR EMAIL

TITLE COMPANY: _____

CONTACT: _____

EMAIL ADDRESS: _____

TELEPHONE: _____

FAX: _____

PROPERTY ADDRESS: _____

FOLIO NUMBER: _____

PARCEL #: _____

FOR CITY OF MAITLAND USE ONLY:

LIEN/DEBT	LIEN TYPE	DATE	INITIAL AMOUNT	INTEREST	FILED LIEN PREPARATION & RECORDING FEE \$75	UNRECORDED LIEN RELEASE FEE \$25	AMOUNT DUE

NO LIENS AT THIS TIME

The property is on a master meter for water and sewer service. Contact the Condo / Homeowners Association and the public records office of Orange County for any other outstanding liens.

ACCOUNT #: _____

ACCOUNT NAME: _____

COMMERCIAL: _____ RESIDENTIAL: _____

SERVICE

DEPOSIT: _____

THROUGH DATE: _____

LIENS/DEBTS TOTAL AMOUNT DUE \$ _____

SERVICES PROVIDED: _____

CURRENT WATER AND SEWER CHARGES DUE \$ _____

WATER

PAST-DUE WATER AND SEWER CHARGES DUE \$ _____

SEWER

FOR PROPERTIES NOT IN THE CITY'S WATER AND SEWER DISTRICT, PLEASE CONTACT: _____

STORMWATER

CITY OF WINTER PARK – 407-599-3220

ORANGE COUNTY UTILITIES - 407-836-5515

GARBAGE

CITY OF CASSELBERRY – 407-262-7700 Option 4

DISCLAIMER OF LIABILITY: THE FOREGOING INFORMATION IS BELIEVED TO BE RELIABLE, BUT IS NOT GUARANTEED AS TO ACCURACY OR COMPLETENESS BY THE CITY OF MAITLAND. IN NO EVENT SHALL THE CITY OF MAITLAND BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES OF ANY KIND OF NATURE WHATSOEVER ARISING OUT OF OR IN CONNECTION WITH THE PROVISION OF THIS INFORMATION. THIS INFORMATION IS SUBJECT TO CHANGE WITHOUT NOTICE.

CITY OF MAITLAND, FLORIDA

1776 INDEPENDENCE LANE ♦ MAITLAND, FL 32751 ♦ www.itsmymaitland.com

Submit - Email: lien@itsmymaitland.com ♦ Fax 407-539-6282 ♦ Ph (407) 539-0577

City of Maitland

CODE ENFORCEMENT INQUIRY and OPEN PERMIT FORM

REQUEST MADE BY: _____

COMPANY NAME: _____

EMAIL ADDRESS: _____

TELEPHONE NUMBER: _____ FAX: _____

PROPERTY ADDRESS: _____

LEGAL DESCRIPTION: Lot# _____ BLOCK: _____

SUBDIVISION/CONDO: _____

BOOK / PAGE: _____ FOLIO: _____

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FOR CITY USE ONLY CODE CASES

OPEN/EXPIRED PERMITS

Permit Number / Year: _____ Description: _____

Permit Number / Year: _____ Description: _____

Permit Number / Year: _____ Description: _____

As of this date, we are not aware of any code liens and/or active code cases filed against the above referenced property.

We have found a code lien(s) and/or active code case(s) filed against the above-referenced property. Please see attached.

Active case(s): _____

Active Lien(s): _____

FIRE CASES (applies to Commercial properties)

Active case(s): YES NO _____

Lien: YES NO _____

Also, cases and/or liens not specific to this Unit but fall in the folio range. YES NO _____

Amount Paid / Method

Staff Signature

Date