

Waterfront Structure Checklist

OVERVIEW

Applicants are required to sign at the end of this form indicating acknowledgement of the submittal requirements. Please upload the signature page along with your digital application.

Should you have any questions or need assistance with the building permit application process, please contact the Maitland Building Division at 407.539.6150.

GENERAL REQUIREMENTS

- Complete plan sets, including site plans, survey elevations, and structural drawings. (1 Building file, 1 Lakes Management, 1 Orange County Property App, 1 Contractor)
- The name of the lake or water body.
- A north arrow.
- An indication of the scale to which the sketch or drawings are prepared.
- The survey of the subject property and the length and location of the proposed boat dock, boathouse, boat ramp, boardwalk, or seawall.
- Clearly indicate the lake's Normal High Water Elevation line and 100 yr. Flood Elevation line on the survey.
- The distance of setbacks of the proposed structures from adjacent riparian property lines.
- The floor elevation of the proposed boat dock, and the floor and roof elevation of any boat house or any other structure connected to the dock, relative to the lake elevation (NHWE) listed in Table No 1. section 11-80 of this division.
- Elevation of the top of seawalls shall be indicated on plans.
- Location of floating turbidity barriers and upland erosion controls.
- Either a piling location survey certified by the contractor, or a piling location survey prepared by a registered land surveyor, to provide evidence of proper piling location. The piling survey shall include the lake elevation (NHWE), the finish floor elevation of the waterfront Structure(s), piling layout with clearly indicated measurements of the side yard setbacks, boat dock length and distance into the water body measured from a permanent reference point. This document must be approved by the city prior to proceeding with the decking or framing. any deviation from this procedure, due to individual construction methods, must be approved in advance by the city.

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- As part of a waterfront structure permit application, shorelines that do not meet the vegetation standards of section 8-14 of the Maitland City Code shall be required to be planted with native aquatic species so that no more than fifty (50) feet, or fifty (50) percent (whichever is less) of the shoreline remains clear of vegetation.



As the applicant, I confirm that the application requirements above have been provided. Please indicate any items deemed not applicable and provide an explanation in the space provided below. If you need more space, please attach as a separate document:



Permit Number

Project Name or Address

Applicant Name

_____ / _____

Applicant Signature/Date