



Farmers Market Application

1776 Independence Lane

Maitland, FL 32751

Sundays 9:00AM-1:00PM

Tiffany Johnson, Community Events Coordinator

tjohnson@itsmymaitland.com

407-470-9930

Incomplete applications will not be considered

The following documents must be submitted along with this application:

Additional documentation may be required, as applicable

All Vendors:

- Copy of current Business Tax Receipt, proof of active business registration, or proof of exemption
- Example photo of booth set up
- Example photo(s) of product(s) to be sold

Food Vendors:

- Copy of FDACS permit or DBPR license, as applicable
- Cottage Food Vendors – Example photo of product labels conforming to Cottage Labeling Requirements

Business Name: _____

Primary Contact Name: _____

Primary Contact Phone: _____

Primary Contact Email: _____

Social Media Business Name/Website (If applicable): _____

Primary Contact or Business Address:

Street: _____

Address Line 2: _____

City, State, Zip: _____

What is your primary Product Category?: (please choose ONE)

**All products must be substantially handmade by the vendor. Commercial, Retail, or Resale products, direct sale businesses, Outreach, Informational, or Promotional vendors are NOT accepted.*

☐ Hot Food / Food Truck

☐ Snacks, Sweets, or Bakery

☐ Beverage

☐ Produce / Specialty Food Items

☐ Health & Beauty

☐ Plants & Gardening

☐ Arts, Crafts & Jewelry

☐ Gifts & Household Items

☐ Other _____

Describe in detail items sold by your business:

What would you consider as your MAIN item?:

Do you require electricity?:

Please note, power is limited on the market grounds and is a privilege offered by the City of Maitland. Typically only **one standard 110v/20a outlet is available per vendor space. Generators are not permitted*

- ☐ No, I do not require electricity
☐ Yes, I require a standard 110v/20a outlet
☐ Yes, I require a different type of outlet (please specify) _____

Are you a Food Truck or does your set-up involve a vehicle?: *(Select only one option)*

- ☐ No: I am not a food Truck, and/or my display does not involve a vehicle
☐ Yes: Display is on Driver's Side
☐ Yes: Display is on Passenger's Side

If Yes to the last question, please provide all vehicle dimensions, including hitch.

Vendor Schedules, Anticipated Attendance & Fees

Full-Time Vendor - Attendance at the Farmer's Market 44 weeks out of the calendar year, allowing for Holidays and closures. 8 weeks per year may be used for scheduled time off, call-outs, or emergencies. Vendors in this category generally have an assigned space. Payment for the full month is due by the first market date of that month.
Fee of \$15/week

Part-Time Vendor – Attendance at the Farmer's Market 22 weeks out of the calendar year, allowing for Holidays and closures. Typically scheduled every other week (either the 1st & 3rd week or 2nd & 4th week.) 4 weeks per year may be used for scheduled time off, call-outs, or emergencies. Vendors in this category generally have an assigned space which is assigned to another Part-Time vendor on the opposite weeks. Payment for the full month is due by the first scheduled market of that month.
Fee of \$20/week

“On Call”/Occasional Vendor – Vendor has no set schedule. Vendors in this category should provide their availability at least 1 month in advance and will be scheduled on a space-available basis. Vendors may be notified of openings up to the morning of the market, have no assigned space, and typically occupy spaces vacant due to Full- or Part-Time Vendors time off or call-outs. Payment is due upon entrance to the market weekly.
Fee of \$25/week.

Which is your preferred schedule?:

- ☐ Full-Time ☐ Part-Time ☐ On Call/Occasional

ADDITIONAL RULES

- A. The Maitland Farmer's Market does not provide tents, tables, chairs, etc. All equipment must be provided by, and is the sole responsibility of, the vendor.
- B. All spaces can accommodate a tent of up to 10'x10'. All parts of your display must be contained within this space. Tents and Umbrellas must have appropriate weights for safety in case of wind (suggested weight is 25 lbs. per leg). Vehicles, trailers, and/or any items on wheels should have Wheel Chocks to prevent rolling.
- C. The City is conscious of limiting the number of vendors with similar products. However **no vendor is guaranteed exclusivity of sales for any item or product.**
- D. All new vendors are accepted to the Market on a trial basis, and are considered On Call/Occasional for the first 4-6 weeks. Once a vendor has completed the trial period, scheduling options will be considered on a space-available basis, and a separate contract for policies and procedures will be provided.
- E. Vendors may not sublet or sell space to another vendor. Vendors may not share a space with another vendor.
- F. Incomplete applications, submitted without required information or documentation, will not be considered. Applications for products similar to any already present in the Market will be waitlisted. Waitlist times vary by product category.
- G. The Maitland Farmer's Market reserves the right to approve or deny applicants.
- H. Due to the high volume of received applications, the Maitland Farmers Market may not notify vendors who have not been selected.

LIABILITY WAIVER

By completing this application, the applicant agrees that if chosen to show at the market, the City of Maitland is not liable for any damages or loss of property to any business or personal property by any source. City of Maitland will also not be liable for any stolen goods before, during, and after the market. Vendors using electrical during the market understand that City of Maitland is also not liable for any damages related to the power source in use during the event. The vendor understands that City of Maitland is not held liable to any injury or damages attendees at the farmer's market may experience as a result of an interaction with a vendor or their goods. Attendees will be referred to the vendor in question if a claim is made by an attendee.

ACKNOWLEDGEMENT

I UNDERSTAND THAT THE SUBMISSION OF THIS APPLICATION DOES NOT GUARANTEE A SPACE AT THE MAITLAND FARMER'S MARKET. I CERTIFY THAT I HAVE READ AND UNDERSTAND ALL INFORMATION WITHIN THIS APPLICATION, AND WILL SUBMIT ALL REQUIRED DOCUMENTATION ALONG WITH THIS APPLICATION, ACKNOWLEDGING THAT INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

Signature

Date

Please email completed forms to tjohnson@itsmymaitland.com