

Understanding Holds

Single Family

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Existing Holds

When a hold is placed on a permit there will be an explanation of what information or documents are needed. please follow the instructions given in the hold to avoid any delays in processing your permit.

On this tab you can check for "Active" and "Inactive" holds placed on your permit and what you need to do to resolve them.

Sort Description ▾

Name	Description	Comments	Hold Date	Status
Hold Final Inspection	Criteria must be satisfied prior to scheduling the final inspection.	No Limited Power of Attorney Provided. The form is available online at "Itsmymaitland.com" under "Permit Checklists and Forms". Once uploaded, email digitalplan@itsmymaitland.com to notify us.	10/19/2023	Active
Failed Sufficiency Review	Failed Sufficiency Review	Checklist provided is incorrect/outdated. The correct "STREAMLINED PERMIT" checklist is available online at "Itsmymaitland.com" under "Permit Checklists and Forms". Once uploaded, email digitalplan@itsmymaitland.com to notify us.	10/19/2023	Active
Hold First Inspection - Need Recorded NOC	Hold first inspection until a recorded NOC is received	RCVD 10/19/23 - NOC-	10/19/2023	Inactive

"Active" holds : we are waiting for information or documents from either the applicant or the contractor.

"Inactive" holds: have been satisfied and will have a received date to keep record of when we inactivated the hold.

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