



**CITY OF MAITLAND  
SOCIAL SECURITY NUMBER COLLECTION POLICY NOTICE**

**STATEMENT OF POLICY:**

**You are being provided this written policy for one or more of the purposes checked below, per Section 119.071(5), Florida Statutes.**

**The City of Maitland collects your social security number for the following purposes:**

- **CLASSIFICATION OF ACCOUNTS;**
- **IDENTIFICATION AND VERIFICATION;**
- **CREDIT WORTHINESS;**
- **BILLING AND PAYMENTS;**
- **DATA COLLECTION, RECONCILIATION, AND TRACKING;**
- **BENEFIT PROCESSING;**
- **TAX REPORTING;**
- **NEW UTILITY ACCOUNT APPLICATIONS;**
- **BANK DRAFT AUTHORIZATIONS;**
- **VENDOR REGISTRATION APPLICATIONS;**
- **LOCAL BUSINESS TAX RECEIPT APPLICATIONS (PER FS 205.0535(6));**
- **VOLUNTEER CONTRACTS FOR BACKGROUND CHECKS;**
- **EMERGENCY TRANSPORT FOR BILLING AND INSURANCE; AND**
- **POLICE STATEMENTS AND ARRESTS FOR VERIFICATION OF IDENTITY**

**Social security numbers are also used as a unique numeric identifier and may be used for search purposes.**

**This written policy was adopted by the City of Maitland via Resolution 6-2015 on March 23, 2015, in compliance with Section 119.071(5) Florida Statutes, (2007)**