



LAND DESIGN INNOVATIONS

Incorporated

WORK ORDER NO. 03046.14H

PROJECT: Downtown Maitland Revitalization Plan (DMRP) Update – Addendum to CIP for Transit

CLIENT: City of Maitland

MASTER CONTRACT: The Master Contract was signed on February 16, 2009. All of the terms and conditions of the Master Contract are applicable to this work order.

Execution of this Work Order, by the City of Maitland, shall serve as authorization for the Consultant to provide professional services to assist the City with the update of the Downtown Implementation Plan section of the Downtown Maitland Revitalization Plan (DMRP) to reflect the inclusion of the anticipated implementation, operational and maintenance costs of the SunRail Commuter Rail program in the Community Redevelopment Agency's DMRP Implementation Plan and schedule.

RESPONSIBILITY OF THE CONSULTANT:

LDI will perform the services detailed in **Attachment A, Scope of Services** to amend the current DMRP Implementation Plan and Schedule to reflect the implementation, operational and maintenance costs of the SunRail Commuter Rail program. LDI will also prepare a spreadsheet showing anticipated City of Maitland long-term Operational and Maintenance expenses associated with the SunRail Commuter Rail program, in accordance with the latest available data and operational agreements, to facilitate the City's development of the short-term and long-term

operational and service budgets and to facilitate the development of the City's Capital Improvements Program (CIP).

RESPONSIBILITY OF THE CLIENT:

The City will provide current Maitland Downtown CRA TIF data, selected projects and programs information, existing SunRail operational and maintenance agreements with Orange County and available cost estimates for inclusion in the updated Downtown Implementation Plan and above referenced budget documents as may be requested by the Consultant.

TIME FOR COMPLETION:

The professional services authorized by this Work Order will be completed as per schedule requirements determined by the City.

COMPENSATION:

The fees for the professional services described in this work order shall be \$5,000 on a lump sum basis. The distribution of the associated fee per related job task is detailed in the following **Table A-Compensation by Task**. Reimbursable expenses will be invoiced to the City in addition to the lump sum fee above at the direct cost of the services. Reimbursable expenses do not typically exceed five (5) percent of the contract amount, unless an excessive amount of reproduction is requested by the City.

No additional services including meetings or public hearings will be performed without written approval from the City of Maitland. Additional staff meetings, workshops, public hearing attendance and additional revisions shall be performed as additional services on an hourly fee basis, if requested.

TABLE A – COMPENSATION BY TASK

Tasks/Activities	Deliverables	Fee
Part I		
<ol style="list-style-type: none"> 1. Research of existing Maintenance and Operational Agreements 2. Preparation of O&M Cost Estimates 3. Research and Evaluation of proposed Maitland Station facility improvements 4. Preparation of Cost Estimates (Design/Engineering/Land/Construction, etc.) 5. Preparation of Budget & Schedules 6. Modification of DMRP Implementation Schedule 	<ul style="list-style-type: none"> ○ Design/Engineering/Land/Construction Costs Spreadsheet (site/facility improvements). One print and one electronic (CD) copy. ○ Operational and Maintenance Cost Spreadsheet. One print and one electronic (CD) copy. ○ Revised DMRP Implementation Schedule. One print and one electronic (CD) copy. 	\$4,100.00
Part II		
<ol style="list-style-type: none"> 1. Presentation to Maitland P&Z (2 meetings) 2. Presentation to Maitland City Council (1 meeting) 	<ul style="list-style-type: none"> ○ Prepare and be available to answer questions at P&Z that details the above deliverables, findings, processes, and the required actions from the P&Z. One print and one electronic (CD) copy. ○ Revised Spreadsheets and DMRP Implementation Schedule (Based on P&Z direction). One print and one electronic (CD) copy. ○ Prepare and be available to answer questions at presentation to City Council that details the above deliverables, findings, processes, and the recommendations from the P&Z. One print and one electronic (CD) copy. ○ Revised Spreadsheets and DMRP Implementation Schedule (Based on City Council direction). One print and one electronic (CD) copy. 	\$900.00
TOTAL		\$5,000.00

IN WITNESS WHEREOF, the parties hereto have made and executed this Work Order
on this 28th day of DEC 2009, for the purposes stated herein.

Land Design Innovations, Inc.

Witness: Sancho A. Hager

By: [Signature]
Traoy L. Crowe, President

Date: 12/17/09

City of Maitland

Witness: Debbie Jacobs

By: [Signature]
Verl Emrick, CRA Executive Director

Date: 12/28/09