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## ACi Professional Services Agreement Owner Authorization Form (PSA)

Owner:	City of Maitland, Florida
Owner Request Date:	October 13, 2009
ACi Project Name/Description:	City of Maitland Continuing Services Contract
Date of Original Contract:	October 27, 2003/renewed 2008
ACi Project Number:	0807
PSA Number:	0807H – Planning, Design and Program Management Services

### Owner's request and description of architectural services and tasks:

Scope of Services:

ACi shall assist City/CRA requests for:

- Assessment of new development delivery programs including design criteria program management and construction delivery methodologies within the CRA District on both the public and private components of the development markets;
- To provide recommendations to the CRA Board, CRAAB and Staff as to viability of the projects as it will relate to development proposals/construction methodologies and materials to be used;
- Development of CRA building façade requests including conceptual aesthetic massing, composition, and suggest material options, profiling and detailing corresponding to City/CRA Adopted Design Standards.

Services shall include but not necessarily limited to:

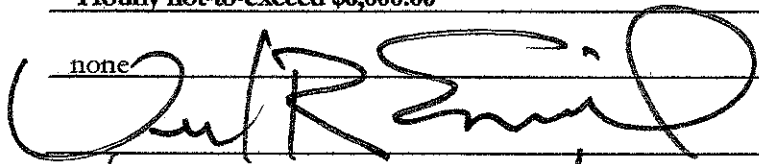
1. Program Management
2. Site Studies
3. Design Criteria
4. Aesthetic Massing and Composition
5. Building Material Profiling and Detailing
6. Meetings
7. Progress reviews
8. Final reviews

Services Compensation (Fee) Amount: Hourly not-to-exceed \$6,000.00

Initial Payment Amount: none

Owner's Acceptance and Authorization:

Owner's Printed Name/Title:

  
VERLE R. EMRICK

Date: 10-13-09

NOTE: Upon receiving an executed original (or facsimile thereof) of this form from the Owner and specified retainer payment, ACi will proceed with the scope of work described above.

**CONFIDENTIAL**